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| Form 1  **Interview application form**  Fill out the following items and send to Public Relations Office, [kouhou0@nies.go.jp](mailto:kouhou0@nies.go.jp)  Please circle the applicable items. | | |
| Preferred dates of interview  (Provide us a few dates) | |  |
| Due date of answering propriety | | DD/MM/YYYY AM/PM |
| Interview method | | Face to face (place ) / call / email / others / |
| Duration of interview | | For hour(s) minutes(s) |
| Recording video or voice | | Video recording Yes / No Voice recording Yes / No |
| Scheduled  Publishing/ Broadcast | | The day of Broadcast/ Publishing: fill out the time of finish if it’s broadcast.  DD MM YYYY DAY time from : Until :  Media List of Publishing or channel of broadcast  ：「　　　　　　　　　　　　　　　　　」  (Let Public Relations office know if you have others later )  Description   * It will air on (TV/ RADIO) and it will be ( live / recorded / comments only ) * It will appear in the (magazine/ newspaper )   ・Others （　　　　　　　　　　　　　　　　　　　　　　　　　　　） |
| Interviewer | | Company name : Department:  Detail of Person in charge of interview Position :  Name:  TEL：  Email： |
| Purpose of interview  (Attach the proposal if any) | |  |
| Interviewee | | Department：  Name： |
| Copy right notice to our website  (if it’s broadcast on TV) | | Permitted /unauthorized copy is prohibited(permitted under certain conditions) / All rights reserved  Detail of policies and procedures : |
| Others | | (Remarks: if there are any special equipment and/or vehicles to use, fill out specific detail and/or time) |
| For Interviewer: Please provide us the magazine, the newspaper and/or the DVD for just our record purpose.  (Size of attachment file is up to 6MB. If it’s larger than 6MB, notify us in advance )  Shipping address : 6-2 Onogawa Tsukuba-Shi Ibaraki prefecture 305-8506  National Institute for Environmental Studies .planning department Public Relations office.  Email :kouhou0@nies.go.jp | | |
| (For office use only )  **Report of interview** | | | |
| Summary of interview | Describe the contents which you answered in the interview in a clear and concise manner.  If there are any issues, describe here.   * There was a video recording (video shooting) * There was a photo shooting for newspaper and/or magazine) * There was a voice recording using recorder etc. | | |

For interviewer, if there are any changes from the application form, kindly cross out/ strike-through and revise the part(s).

For interviewee, please send these to Planning department [kikakubu@nies.go.jp](mailto:kikakubu@nies.go.jp) [shuzai@nies.go.jp](mailto:shuzai@nies.go.jp) as soon as possible.